



**TENNESSEE DEPARTMENT OF TOURIST DEVELOPMENT
FY 2017-2018 Waterways Accessibility for Tennessee Recreation
Grant Overview**

Applications Due by: 4 p.m. CST, Friday, Feb. 2, 2018

General Eligibility Requirements:

- This grant program is not available to state/municipal owned marinas.
- Applicants must be current on all state and local taxes, and all fees due for water access rights pursuant to applicable agreements with the TVA, Army Corps of Engineers, and/or the US Forest Service.
- Marina must be an established business entity with the Tennessee Secretary of State.
- Award amounts cannot exceed one-third of the total fees paid in the prior calendar year for water access pursuant to applicable agreements with the TVA and/or Army Corps of Engineers, or US Forest Service.
- Grant award notifications will be made no later than Friday, February 23, 2018.
- Once awarded, reimbursement requests must be received no later than 4 p.m. CST, Friday, March 23, 2018.
- Applicant understands the fund is a reimbursable grant. Proof of expenditure for approved projects will be required prior to any state funds being provided.

MANDATORY REQUIREMENTS:

In order to participate and be reimbursed for the 2017-18 WATR grants program, each partner will be required to adhere to mandatory deliverables. The requirements are listed below, and all requests for reimbursement must be received by Friday March 23, 2018.

Along with the completed application, all required assets or deliverables should be sent to the following:

Email: Susan.McMahon@tn.gov, CC: Melanie.Beauchamp@tn.gov
Subject Line: 2017-18 WATR Grants –
[Partner Name] Mandatory Requirements

-or-

Mail: Tennessee Department of Tourist Development
Attention: Susan McMahon, WATR Grant Application
William Snodgrass/Tennessee Tower
312 Rosa L. Parks Avenue, 13th Floor
Nashville, TN 37243

- Updated/current contact list of key personnel within the organization – please provide an excel spreadsheet with the individual’s name, title, phone number and email address.
- Proof of payment of applicable waterways access rent payments and local property tax payments for calendar 2017.
- Copy of evidence of enacted lease agreement with TVA, Corps of Engineers, and/or US Forest Service to include lease term, payment obligations, etc.
- See payment information on next page.

***** Important Payment Info on Next Page *****

***** IMPORTANT *****

There is a separate process required to be registered in the state system for payment by the state. The following information must be submitted to the address below in order for TDTD to process grant payments:

- Original, completed and signed, forms (copies not accepted)
 - W-9 form for payment set-up.
 - ACH payment forms if electronic payment is preferred.
- Both forms can be found on the following website as well.
(<https://www.tn.gov/generalservices/topic/vendor-information>)
- Copy of canceled check of business entity.

The above items must be submitted separately from your grant application to the following address in an envelope as follows:

CONFIDENTIAL
State of Tennessee
Attn: Supplier Maintenance
21st Floor WRS Tennessee Tower
312 Rosa L Parks Ave
Nashville, TN 37243

*Reminder, copies of W-9 and ACH forms will not be accepted by State of Tennessee Supplier Maintenance.



WATR Grant FAQ

What marinas qualify for the grant?

Marinas that are not owned by or leased from the State of Tennessee or city/county municipalities and paid water access fees to TVA, the Army Corps of Engineers, or the US Forest Service in the prior year.

How much can I apply for?

Marinas can apply for up to 1/3 of the water access fees paid to TVA, the Army Corps of Engineers, or the US Forest Service in the prior year. Marinas applying must show proof of the amount paid per the agreement.

Note: Award amount will be determined based on the total number of applications received and total available funds.

What is a project?

A project is simply an explanation of how the funds were used to enhance the operation of the marina or experience for the visitor to the marina.

What types of projects qualify?

Example: Marketing or infrastructure projects that enhanced the operation of the marina or experience for the visitor.

What projects do not qualify?

Projects that do not enhance the operation of the marina or experience for the visitor to the marina.

When will funds be dispersed?

Once all paperwork is completed and marinas provide all applicable documentation for awarded project, the state will be able to process payments. Documentation includes a contract with TDTD detailing the approved project and documentation of payment/invoicing for approved project.

If I do not pay water access fees, am I eligible to apply?

No, this grant program is limited to reimbursement of up to 1/3 of the access fees paid in prior year.

Do I have to submit a copy of my entire lease with the TVA, Corps of Engineers, US Forest Service?

The entire lease is not required; however the summary page which details the lease term, fee structure, and payment terms is required. Usually this is one of the first pages in the lease packet.

Do I have to sign-up for a partner page on tnvacation.com in order to receive grant funds?

No, this is not required; but it is a free opportunity for you to be promoted to potential visitors.

Who should I identify as the main contact for this application?

We suggest the person that will be responsible for managing the project.

Are these funds recurring?

Funds for this program are provided by TDTD through the 2017/18 budget and are not recurring. Applicants will be made aware in fall of 2018 if this program will continue.

What if I have more questions?

For questions or additional information, please email: Susan.McMahon@tn.gov